

SHAREPOINT GOUVERNANCE ET SECURITE

- Administration des groupes

Strategie de convention de noms

Restreindre qui peut créer des groupes

Desactiver la creation de groupes

Permettre envoyer des messages en tant que le groupe

(voir strategie expiration des groupes et classification des groupes, intune pour gerer les groupes sur appli mobiles)

Connector existant pour equipe de dev

- SECURITE

1 - Partage du site a exterieur ?

Go to **SharePoint Admin Center**

- Check the **box** next to site collection
- Click **Sharing** button

×

sharing

Sharing outside your company
Control how users invite people outside your organization to access content

☒ Don't allow sharing outside your organization

☐ Allow external users who accept sharing invitations and sign in as authenticated users

☐ Allow sharing with all external users, and by using anonymous access links

Allowing non-owners to invite new users

Status: Allowed. This is the default setting for new sites.

Some sites in this site collection allow non-owners to grant permission to files, folders, or sites and sub-sites without requiring owner approval. [Learn more](#)
[Turn off sharing for non-owners on all sites in this site collection.](#)

Changes will be applied to the following 1 site collections:

URL	SHARING
https://sharepointmaven.sharepoint.com	Not allowed

Save

Cancel

Do not allow external sharing on the same site collection where you have your Intranet site. Otherwise, any of your internal (operational) sites, like HR Department Site, can easily be shared with anyone outside of the organization

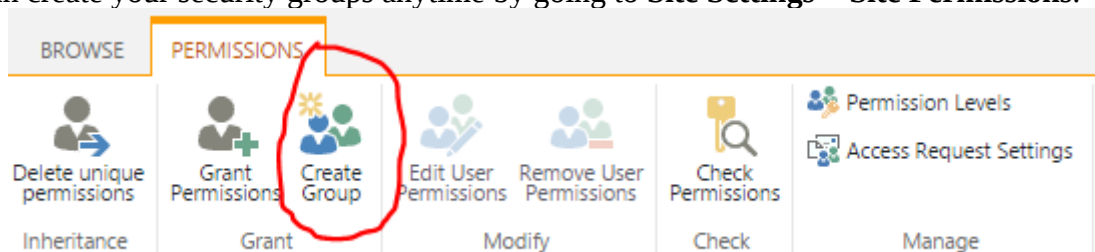
2- SOUS SITE :Autorisation heritage ou non sur le parent

3- Determiner groupe et rôle : 3 par défaut

Site Owners are typically users that have Full Control (**admin privileges**) to the site

- **Site Members** are typically users who work with content (**add/edit/delete**) content
- **Site Visitors** are typically users who require **read only** access (ability to access info, but not necessarily ability to edit it)

You can create your security groups anytime by going to **Site Settings > Site Permissions**.



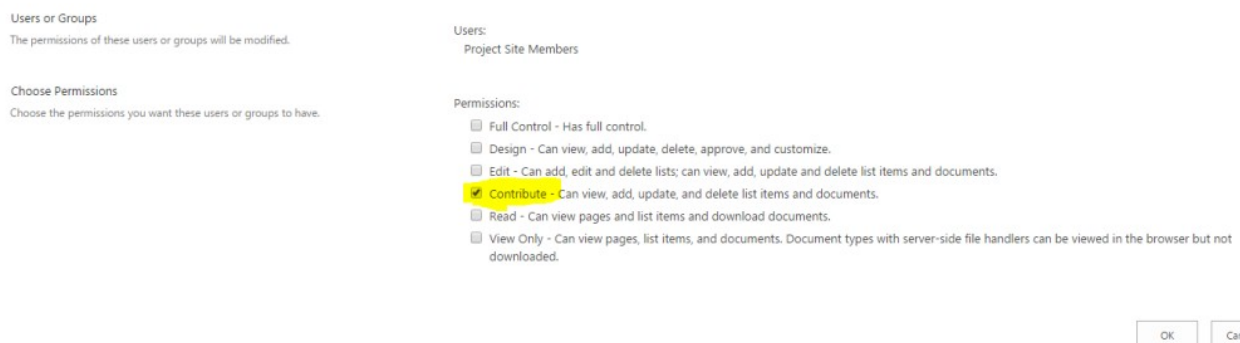
– NIVEAU AUTORISATION

assigne aux groupes

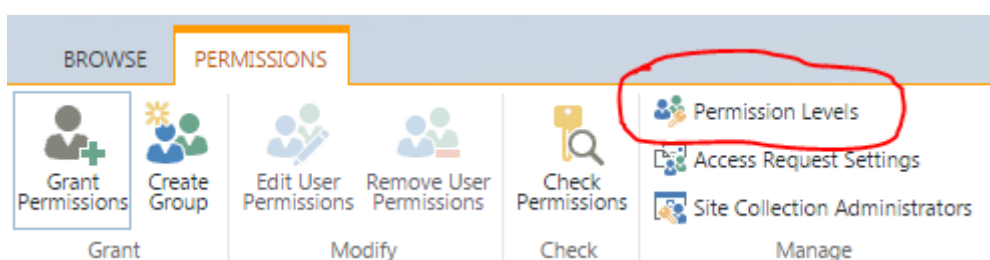
only give minimal permissions the group will require!

Attention autorisation edit , supprime librairie

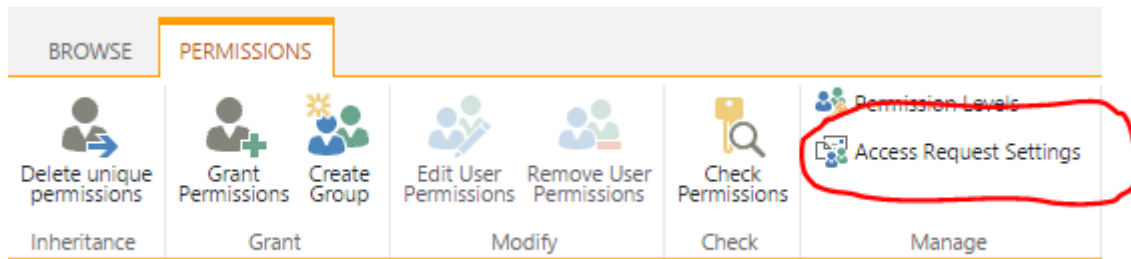
Permissions > Edit Permissions



Verifier les niveaux de permissions – dans le site racine



4– déterminer la permission de partager



Access Requests Settings



Access Requests Settings

Choose who can request access or invite others to this site.

☒ Allow members to share the site and individual files and folders.

☒ Allow members to invite others to the site members group, Project Site Members. This setting must be enabled to let members share the site.

☒ Allow access requests

Send all requests for access to the following e-mail address:

OK

Cancel

5 - Page Permissions (edit contenu – niveau autorisation lecture pour le groupe membre)

6 – verification des acces au contenu (insertion de liens photo en bloquant heritage sur page parent)

<https://sharepointmaven.com/how-to-set-security-for-a-sharepoint-site/>